

48-Hour Notice of Request for Access for Repairs and/or Inspections

Tenant's Name

Address

Apt. #

Dear Mr./Mrs. _____;

This is an official notice to inform you that we will need access to your unit on _____, from the hours of _____ to _____. The reason for this request is that we are going to do _____

Please be advised that we would like someone present, if possible, otherwise we will have no other option but to enter the unit with the owner's key.

Please call me if you have any questions at _____

Thank You for your Cooperation,

Landlord name

Signature

